

Glacier National Park Conservancy

Title: Seasonal Store Associate

Job Summary:

This position reports to the Store Supervisor and Operations Manager. This position is acting as an ambassador for the Conservancy and is responsible for providing exceptional customer service. This person will promote the Glacier Conservancy and provide accurate information about the Conservancy's mission and projects to the visitors. This person will also operate a cash register and be responsible for cash and credit card transactions.

Job Duties and Responsibilities:

- Proactively greets park visitors and assists visitors with merchandise selection, purchases and upselling.
- Accurately process transactions, give correct change and process credit cards using POS system.
- Keeping the store clean and accessible for park visitors.
- Stocking merchandise and displaying merchandise according to GNPC guidelines.
- Inform park visitors about becoming a Friend of Glacier.
- Follow the GNPC Employee Handbook for maintaining a professional environment for visitors, NPS and coworkers.
- Attend NPS orientations and programs when possible.

Job Specifications

Education and Experience:

- High School Diploma required/some college preferred
- One year of related retail experience

Knowledge, Skills and Abilities:

- Knowledge of and interest in Glacier National Park preferred
- Excellent guest service skills
- Ability to work with minimal supervision
- Strong computer skills preferred

Physical Requirements and Work Environment:

- Frequently lift and carry boxes weighing up to 50 pounds, with assistance/ hand carts
- Standing for long periods of time
- Must be able to work well in a fast-paced environment
- Must be able to work holidays and weekends
- Possibility of working in multiple store locations